Annals of Geriatric Medicine and Research (Ann Geriatr Med Res, AGMR) is the official journal of the Korean Geriatrics Society (http://www.geriatrics.or.kr/eng/) and the Korean Society for Gerontology (http://www.korea-biogerontology.co.kr). It is a peer-reviewed English journal that aims to introduce new knowledge related to geriatric medicine and to provide a forum for the analysis of gerontology, broadly defined. As a leading journal of geriatrics and gerontology in Korea, one of the fastest aging countries, AGMR offers future perspectives on clinical and biological science and issues on policymaking for older adults especially for Asian emerging countries.

Manuscripts on geriatrics and gerontology, including clinical research, aging-related basic research, and policy research related to senior health and welfare will be considered for publication. Researchers from a wide range of geriatric specialties, multidisciplinary areas, and related disciplines of gerontology are encouraged to submit manuscripts for publication. AGMR is published quarterly on the last days of March, June, September, and December. The official website of AGMR is https://www.e-agmr.org/.

Manuscripts submitted to AGMR should be prepared according to the instructions below. For issues not addressed in these instructions, the author should refer to the Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals (http://www.icmje.org/icmje-recommendations.pdf) from the International Committee of Medical Journal Editors (ICMJE).

Contact Us
Editor-in-Chief: Jae-Young Lim, MD, PhD
Department of Rehabilitation Medicine, Seoul National University College of Medicine, Seoul National University Bundang Hospital, 82 Gumi-ro 173 beon-gil, Bundang-gu, Seongnam 13620, Korea
Tel: +82-31-787-7732, Fax: +82-31-787-4056
E-mail: drlim1@snu.ac.kr

Editorial Office: Korean Geriatrics Society
401 Yuksam Hyundai Venturetel, 20 Teheran-ro 25-gil, Gangnam-gu, Seoul 06132, Korea
Tel: +82-2-2269-1039, Fax: +82-2-2269-1040
E-mail: agmr.editorial@gmail.com

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system will lead you through the submission process in a stepwise orderly process. Submission instructions are available at the website. All articles submitted to the journal must comply with these instructions. Failure to do so will result in the return of the manuscript and possible delay in publication.

**Peer-Review Process**

- A submitted manuscript will be evaluated by editors and reviewers. All manuscripts submitted to AGMR undergo screening by the Editorial Board, who then determines whether a manuscript undergoes external review.
- The journal uses a double-blind peer review process: the reviewers are not aware of the identity of the authors, and vice versa. They are peer reviewed by at least 3 anonymous reviewers selected by the editor. We neither guarantee the acceptance without reviewing process nor very short peer review times for unsolicited manuscripts. Commissioned manuscripts will also be reviewed before publication.
- The average time interval for an initial review process that involves both editorial and peer reviews is approximately 1 month; occasionally, there are unavoidable delays, usually because a manuscript needs multiple reviews or several revisions.
- The corresponding author will be notified as soon as possible of the editor’s decision to accept, reject, or ask for revisions. When manuscripts are returned for a revision, a cover letter from the editor provides directions that should be followed carefully. When submitting the revised manuscript, authors should include a Response Letter, which describes how the manuscript has been revised. A point-by-point response to the editor should be included with the revised manuscript. Authors who plan to resubmit but cannot meet this deadline should contact the Editorial Office. Manuscripts held for revision will be retained for a maximum of 90 days. The revised manuscript and the author’s comments will be reviewed again. If a manuscript is completely acceptable according to the criteria set forth in these instructions, it is scheduled for publication in the next available issue.

**Appeals of Decisions**

Any appeal against an editorial decision must be made within 2 weeks of the date of the decision letter. Authors who wish to appeal a decision should contact the Editor-in-Chief, explaining in detail the reasons for the appeal. All appeals will be discussed with at least one other associate editor. If consensus cannot be reached thereby, an appeal will be discussed at a full editorial meeting. The process of handling complaints and appeals follows the guidelines of COPE available from https://publicationethics.org/appeals. AGMR does not consider second appeals.

**MANUSCRIPT PREPARATION**

AGMR focuses on clinical and experimental studies, reviews, case reports, editorials and letters in geriatric medicine and gerontology. Any researcher throughout the world can submit a manuscript if the scope of the manuscript is appropriate.

**General Requirements**

- The manuscript must be written using Microsoft Word and saved as “.doc” or “.docx” file format. The font size must be 11 points. The body text must be left aligned, double spaced, and presented in one column. The left, right, and bottom margins must be 3 cm, but the top margin must be 3.5 cm.
- Page numbers must be indicated in Arabic numerals in the middle of the bottom margin, starting from the abstract page.
- A complete title page should be submitted separately from the main document file, and the latter should contain no information that identifies the author or the author’s institutional affiliation.
- All manuscripts must be written in clearly understandable English. Authors whose first language is not English are requested to have their manuscripts checked for grammatical and linguistic correctness before submission. Correct medical terminology should be used, and jargon should be avoided.
- The use of abbreviations should be minimized and restricted to those that are generally recognized. When using an abbreviated word, it should be spelled out in full on first usage in the manuscript, followed by the abbreviation in parentheses.
- Numbers should be written in Arabic numerals, but must be spelled out when placed at the beginning of a sentence.
- Drugs and chemicals should be referred to using standard chemical or generic terms. The names and locations (city, state, and country only) of manufacturers of equipment and non-generic drugs should be given.
- Measurements should be described using the metric system, and hematologic and biochemical markers using the International System of Units. All units must be preceded by one space, except for the following symbols: percentage (%), temperature (°C), and degree (°).

All authors of a manuscript must have agreed to its submission and are responsible for its content, including appropriate citations and acknowledgements; they must also have agreed that the corresponding author has the authority to act on their behalf on all matters pertaining to the publication of the paper. By publishing in this journal, the authors agree that the Korean Geriatrics Society
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For specific study designs, such as randomized control studies, studies of diagnostic accuracy, meta-analyses, observational studies, and non-randomized studies, authors are encouraged to consult the reporting guidelines relevant to their specific research design. A good source of reporting guidelines is the EQUATOR Network (https://www.equator-network.org/) and NLM (https://www.nlm.nih.gov/services/research_report_guide.html).

**Composition of Manuscripts**

The manuscript sections should be presented in the following order: Cover Letter, Title Page, Abstract and Keywords, Introduction, Materials and Methods, Results, Discussion, Acknowledgements, References, Tables, and Figure Legends. Provide only one table or figure per page. Table 1 shows the recommended maximums of manuscripts according to publication type; however, these requirements are negotiable with the editor.

**Table 1.** Recommended maximums for articles submitted to AGMR

<table>
<thead>
<tr>
<th>Type of article</th>
<th>Abstract (word)</th>
<th>Text (word)</th>
<th>Reference</th>
<th>Table &amp; figure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original article</td>
<td>Structured b) 250</td>
<td>3,500</td>
<td>50</td>
<td>7</td>
</tr>
<tr>
<td>Review</td>
<td>150</td>
<td>6,000</td>
<td>unlimited</td>
<td>7</td>
</tr>
<tr>
<td>Case report</td>
<td>150</td>
<td>1,500</td>
<td>20</td>
<td>7</td>
</tr>
<tr>
<td>Editorial</td>
<td>No</td>
<td>1,200</td>
<td>15</td>
<td>7</td>
</tr>
<tr>
<td>Letter to the editor</td>
<td>No</td>
<td>1,200</td>
<td>15</td>
<td>1</td>
</tr>
</tbody>
</table>

AGMR, Annals of Geriatric Medicine and Research.

b) Maximum number of words is exclusive of the abstract, references, tables, and figure legends.

Title Page

The Title Page should include only the following information:

- **Title**: The title and the running title should be 25 or less and 10 or less words, respectively. Please consider the title very carefully, as these are often used in information-retrieval systems. Please use a concise and informative title (avoiding abbreviations where possible). The title should be written in sentence case (capitalize only the first word of the title and proper nouns).

- **Author names and affiliations in the correct order**: Where the family name may be ambiguous (e.g., a double name), please indicate this clearly. Present the authors’ affiliation (where the actual work was done) below the names. Indicate all institutional affiliations, including the city and country, using lower-case superscript letters immediately after the author’s name and in front of the appropriate address.

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  **Sample**:

  Conceptualization, GDH; Data curation, JHK; Funding acquisition, GDH; Investigation, JHK, SSL; Methodology, AGK; Project administration, GDH; Supervision, GDH; Writing–original draft, JHK, SSL; Writing–review & editing, GDH, AGK

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- **Additional Contributions**: All persons who have made substantial contributions, but who have not met the criteria for authorship, are acknowledged here.

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**Discussion**: This should explore the significance of the findings, rather than repeating them. Avoid extensive citations or a discussion of published literature. The main conclusions of the study may be presented in a short Conclusion section, which may stand alone or form a subsection of the Discussion section.

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The citation of references in the text should be made using consecutive numbers in parentheses (Vancouver style). They should be listed in the text in the order of citation, with consecutive numbering in this separate section. The style for papers in periodicals is as follows: the name and initials of all authors, the full title of article, the journal name abbreviated in accordance with Index Medicus, the year and volume, and the first and last page numbers. If there are more than 7 authors, write the names of the first 6 authors, followed by “et al.” The style for a book chapter is as follows: author and title of the chapter, editor of the book, title of the book, edition, volume, place, publisher, year, and first and last page numbers. The style for a book is as follows: author, title of the book, edition, place of publication, publisher, and year of publication. The style for a website is as follows: title of the website, place of publication, publisher, year of copyright, and Internet address. Other types of references not described below should follow ICMJE Recommendations (https://www.nlm.nih.gov/bsd/uniform_requirements.html). Authors are responsible for the accuracy and completeness of their references and for ensuring that their text citations are correct. Papers still in press may be listed among the references using the journal name and a tentative year of publication. Unpublished data and personal communications may be listed only with the author’s written permission.

**Reference Style**

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- **Book**:

- **Book chapter**:
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Tables should be submitted separately from the main body of the paper, and figure legends should be typed on separate sheets.

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General guidelines are same as for original articles.

- Review Articles: The text is structured in the following order: Title page, Introduction, Main text, Conclusion, and References, which should not exceed 100. Unstructured abstracts should contain no more than 150 words. Review article does not necessarily need to be reviewed by an Institutional Review Board.

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- A case report is an academic/educational activity that does not meet the definition of “research”, which is: “a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge.” Therefore, the activity does not necessarily need to be reviewed by an Institutional Review Board. However, patients have a right to privacy that should not be infringed without an informed consent. Identifying information, including patients’ names, initials, or hospital numbers, should
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Additional data, including Methods, Results, References, Tables, Figures, and video, that are difficult to be inserted in the main body can be submitted in the form of Supplemental Data. Supplemental Data submitted by the author will be published online together with the main body without going through a separate editing procedure. All supplemental data, except video materials, are to be submitted in a single file, and the manuscript title, authors’ name, organization, and corresponding author’s contact information must be specified in the first page.

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**Final Version**
After the paper has been accepted for publication, the author(s) should submit the final version of the manuscript. The names and affiliations of the authors should be double-checked, and if the originally submitted image files were of poor resolution, higher resolution image files should be submitted at this time. Symbols (e.g., circles, triangles, squares), letters (e.g., words, abbreviations), and numbers should be large enough to be legible on reduction to the journal’s column widths. All symbols must be defined in the figure caption. If references, tables, or figures are moved, added, or deleted during the revision process, renumber them to reflect such changes so that all tables, references, and figures are cited in numeric order.

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